



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 8th November 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
17th October 2023

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:** Cllr D Slatter, Cllr G Griffiths
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 10th October 2023
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**
- 7. Proposal to note minutes of Cemetery Committee 16 October 2023.**

8. Planning Applications

(8.1) Council to consider and agree responses to the following Planning Applications;

PL/2023/01853/PPTREE 39 Alder Lane Balsall Common Solihull CV7 7DZ - Fell Oak trees T3, T4, T5 and T6, as identified within TPO document (which are identified as T6, T7, T8 and T9 within Arboricultural report) – comments due 9th November.

PL/2023/02158/MINFHO 5 Gipsy Lane Balsall Common Solihull CV7 7FW - Two storey rear extension with dormer to rear of existing roof and rear & single storey side extensions – comments due 10th November

PL/2023/02173/VAR 345 - 347 Kenilworth Road Balsall Common Solihull CV7 7DL - Remove condition No. 12 on planning approval 1988/1435 (PL/1988/02003/FULL) – comments due 21st November

(8.2) To note the following Planning Determinations;

(8.3) Awaiting Planning decisions;

PL/2023/00781/MINFHO 11 Balsall Street Balsall Common Solihull CV7 7AR – Awaiting Decision

PL/2023/00859/VAR Forge House Table Oak Lane Meer End Solihull – Awaiting Decision

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull – Awaiting Decision

PL/2023/01554/PPFL Stable Building Oldwiche Lane East Fen End Solihull - Erection of replacement stable block, detached barn, and new greenhouse – **Awaiting Decision**

PL/2023/01520/PPOL Land At Station Road Balsall Common - Outline planning application with all matters reserved except access for the erection of up to 970 residential dwellings including affordable housing (use Class C3), the construction of the length of the Balsall Common – **Awaiting Decision**

PL/2023/01595/PPFL Land at Hodgetts Lane: Battery energy storage site, substation compound, with associated infrastructure, fencing, access off Hodgetts Lane, drainage and landscaping – **comments due 6th September.**

PL/2023/01772/MINFHO South Fen House Honiley Road Balsall Common Solihull - Ground and first floor extensions to side and rear – **comments due by 13th October**

PL/2023/02016/MINFHO 271 Kenilworth Road Balsall Common Solihull CV7 7EL - **comments due 19th October**

PL/2023/01989/MINFHO 5 Foxes Way Balsall Common Solihull CV7 7QU - **comments due 19th October**

PL/2023/01952/PPFL Land At Meer End Solihull - **comments due 23rd October**

9. Accounts

(9.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.10.23 – 31.10.23

(9.2) To note the Cashbook and Reserve Movements reports for October 2023

(9.3) Proposal to form a Budget & Precept Working Group to prepare a draft budget for consideration at December's meeting with approval at January's meeting.

(9.4) To approve the following payments below using the General Power of Competence for the month of October 2023

(9.5) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (9.4)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.11.23	Payslip	Tracey Carpenter	November Salary	-	-
30.10.23	2023/BPC19	J Parry-Evans	Oct Cemetery Memorials	-	1093.75
13.01.23	3638	Pied Piper	Oct Mole Control	17.00	102.00
20.10.23	1345	Vish Gardening	Winter planting labour etc	-	350.00
25.10.23	1352	Vish Gardening	Winter planting labour	-	580.00
12.10.23	1334	Vish Gardening	Watering	-	74.50
05.10.23	1320	Vish Gardening	Watering	-	74.50
14.10.23	1338	Vish Gardening	Winter plants, soil, feed etc.	-	1,852.00
30.10.23	Nov	Fairways	Willow, Oakley, Cemetery	240.32	1442.00
12.10.23	3156948	Viking	Office supplies	35.77	214.63
24.10.23	231024-BPC	Shemeam	Training Edocman usage	-	35.00
31.10.23	75681	ROSPA Play Equip	Annual Inspections	67.00	402.00
16.10.23	0259	Jubilee Centre	Room Hire	-	22.00

(9.6) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.10.23 – 31.10.23.

- * Monthly Fee (dd) £3
- * Monthly Adobe (dd) £19.97
- * Currys Printer & Office phone £236.97
- * Currys returned Printer £201.98 Cr
- * Wreaths & crosses £136.80

10. **Proposal to approve** Fairways quote to cut back Oak tree in Willow Park obscuring Needlers End Lane streetlight £375.
11. **Proposal to approve** the continued engagement of Fairways Ltd as grounds maintenance contractor for a period of two years, 1 March 2024 – 28 February 2026.
12. **Proposal to consider** quotations received for remedial actions to risk 1 memorials in Temple Balsall Cemetery; select contractor and provide budget approval. Note Parish Council resolution 8 July 2022 6a (i)
13. **Council to note** that 6 June 2024 will mark the 80th anniversary of the D-Day landings on Normandy beaches. The Royal British Legion (RBL) are organising commemorative events and are encouraging local communities to find veterans and to commemorate their service. RBL want people to make meaningful connections and celebrate the legacy of the whole D-Day generation.
Council to consider whether and if agreed how to commemorate this event.
14. **Proposal to consider** the request made to Cllr Kirby from The Lions regarding tree planting in Willow Park.
15. **Proposal to receive a verbal update** from Cllr Kirby regarding the 25th of October Community Networking Event organised by Solihull's Community Development Team for Groups/Organisations within Balsall Common
16. **Proposal to receive** an update regarding the Volunteer Drivers Scheme
17. **Proposal to receive a verbal update** by Cllr Drake on informal meeting with West Midlands Mayor on 7th November
18. **Council to note the report** by Councillor Drake of the visit by Cllrs Macdonald, Drake and Shadbolt (Berkswell Chair) to HS2 on 19th October
19. **Council to note** that the HS2 S17 application for Kelsey Lane & Waste Lane traffic calming measures is with SMBC
20. **Council to note** the report on the engagement meeting on Balsall Common Viaduct on 25 October 2023
21. **Council to note** preliminary discussions with Solihull MBC and HERO regarding provision of further benches on the A452 to encourage more walking by people with mobility difficulties.
22. **Proposal to note** Christmas lights turn on event on Friday 24th November at 5:00pm
23. **Council to approve** writing to the Solihull Inspector to raise concerns at the Rural team's inability to attend any Balsall Parish Council meeting since moving to the Holly Road centre in April 2023 and the lack of stability in the team. The council would welcome his attendance at a future meeting to discuss how to improve community policing locally.
24. **Council to note** the WALC Annual Conference and AGM on 15 November. Council to nominate a councillor as its voting representative for the AGM
25. **Council to note** that the Levelling Up and Regeneration Bill received Royal Assent on 2nd November 2023.
26. **Correspondence**

- **Council to note** correspondence received from ICON Towers agent who are looking to acquire the rights to install telecommunications equipment in the Balsall Common area.
 - a) Council to decide and respond in the first instance whether this proposal is of interest.
- **Council to note** the correspondence from a local resident on parking issues on Lavender Hall Lane and to agree to:
 - a) write to SMBC requesting appropriate enforcement action
 - b) request Berkswell PC to arrange a joint informal meeting to discuss with the Hornets what action they could take.
- **Council to approve** writing a thank you to Vish Gardening for the excellent maintenance of the summer planters, along with addition of the plaques.
- **Council to note** that the Chairman attended the Balsall Common Primary School's grand opening of their new outdoor play equipment.

27. Date and Venue of Next Meeting

The next Parish Council Meeting will be on Wednesday 13th December 2023, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.